



## CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

### Minutes

Thursday, January 14, 2021

9:00 a.m. – 2:30 p.m.

WebEx: See Calendar Invite to Join the Meeting

- **Present:** Dan Draper, Cindy Goss, Ben Murray, Jamie Mueller, Cindy Philip, Patty Adolfs, Kathy Dardas, Margo Hazelman, Bill Saunders, Chris Eaton, Codie Lakin, Celena Mills OCTE, Randy Sowles, Lindsay Pulsipher
- **Review/revisions of today's agenda, Patty Adolfs**
- **Standing Reports:**
  - [Secretary's report](#), previous meeting minutes (November), Cindy Philip
    - Dan motions. Ben seconds.
  - [Treasurer's report](#), Chris Eaton and/or Kathy Dardas
    - Margo motions. Kathy seconds.
    - All checks have been cashed from the award winners as of 1/14/21.
  - Office of Career and Technical Education Update, Celena Mills
    - Work-Based Learning
    - [CTE Standards](#) should be easier to find on the website.
    - General
    - Collaboration, Teamwork and Leadership Overlap w/in Competency Work
      - GAP Analysis will be replaced. Once the CIP has gone through the grant process, the gap will no longer be required by OCTE. GAP will be replaced by spreadsheets. Consultants would like us to add Leadership to our Collaboration competency.
        - [CCDA has decided to change Collaboration to Collaboration & Leadership](#) (per comments in web chat)
      - [Career One-Stop Pyramid level titles](#) - Gray: Personal Effectiveness, Red1: Academic, Red2: Workplace, Yellow1: Industry-wide technical, Yellow2: Industry-sector technical, Blue: Management Competencies and Occupation Specific Requirements. Grantees are going to be renaming some of these levels.
      - Celena shared several spreadsheets conveying the work of the Career Pathways Grantees. Documents are still in draft format and identify competency statements, Perkins program overview, how things align to the current segments, recommended instructional time. These documents are still a work in progress.
      - Grantees are also identifying what types of WBL experiences should be included in each course.

- Chris suggested that teachers will need to know why things are changing and also what exactly is changing?
- CCDA - take a look at what they have for the new courses and provide feedback on what should be released first? How can we roll it out to minimize the stress or feelings of being overwhelmed?
  - This impacts: Health, Business, Auto, Construction, Electrical, Education, and Cos. (will need to report instructional design in fall 2021 - but not reported to CTEIS until 2nd semester 21-22)
  - How could we approach different groups?
  - Do we have a rollout timeline? How do we chunk this out?
- Added Cost & Concentrator and Completer
  - OCTE is discussing definitions right now.
  - They are working on addressing the MMC.
  - Added cost is still being discussed.
- Competencies and Time
  - Looking at minimum time requirements for each course.
- Credentials
  - Programs can use Perkins Funds and Added cost funds to purchase credentials. They are still looking at other options through the state as well.
- Question for Celena - do we have a Career Zones document like the old [Career Pathways Poster](#)? Would be great to provide in the Career Development Model.

- **Old Business:**

- Treasurer Role - Kathy is working to transition the accounts to BAISD and take over that position. She will keep us posted on the progress of the process.
- [Calendar Document](#), [Membership Draft](#)

- **New Business:**

- February is CTE Month
  - Sharing of any special events you are hosting
    - Kzoo is hosting a virtual open house through [V Fairs](#). Teachers will be available live during this open house.
    - Patty is using [WHOVA](#) for the [Oakland Conference](#).
    - CCRESA is using Facebook to highlight programs and offering live zoom sessions 5-15 minutes per program and those are being recorded for future use.
    - VBTech is having virtual 10th grade visits through teacher videos.
    - Muskegon is doing [virtual tours](#).
    - Eaton is doing [virtual tours](#).
- Welcome to new member, Jamie Mueller. Introduction of CCDA members.
  - Highlighting CTE Teacher Curriculum Award Winners and their students on CCDA Website – **Quality/Need**, Student Benefit, Appropriate Amount
    - Include a description of what the award was, schools who received it and a notice that pictures will be coming soon.
- Health Science – Science Credit Question
  - Students already meet 3rd science in a CTE program. OCTE says that there is more flexibility not being utilized in the schools, but there should be many more options. A teacher is appropriately placed (formerly highly qualified) based on cepi-crosswalk. This

concept should allow for additional doors to be opened in the future. Celena will share specific concepts with our group as it relates to this topic from Ruth-Ann.

- Resource from Eaton Resa - [guidance for homeschools for MMC](#)
- Resource from Oakland - [programs, requirements, exchanges](#)
- Instructional Design - Question for Celena
  - RE: memo from December 15th. Instructional Design was set up for what was planned, but due to the pandemic, it might not be accurate for the year. Does it need to be updated to reflect what actually happened?
    - Per Celena - put in what you intend for now. Before you finalize things in CTEIS re-evaluate what you actually got through.
    - Over-reporting is directed at saying you taught a welding class 100% virtually.
- [Academic Standards added to the MDE website](#)
- [MMC Graduation Requirements](#)
  - [Leveraging CTE](#)
- Will there be funding available for professional learning for teachers to update to the new competency format for curriculum?
  - Celena will be following up on this with Dr. Pyles.
- **Lunch 11:30**
- **New Business Continued:**
  - Career Ready Practice Competency Resource Search and Connections to Courses including CIP Specific and General Resources
    - [Health Visual](#)
    - [Cengage Mindtap](#)
    - **Need to add updated CRP Competencies Link once it is updated (1/14/21)-CP**
  - COVID-19 Roundtable
    - Student recruitment efforts for next year's students. How do you ensure the right students are signing up for the right classes next year?
      - Kzoo offers orientations in the spring for students and parents to discuss specific program expectations so that everyone knows what to expect. They plan to do this still in a virtual format.
    - Student recruitment efforts for next year's students
    - Return criteria for next year – What criteria/evidence are students needing to demonstrate for teachers to validate they return to their program?
      - May be a little bit more flexible, but early and frequent communication is being used to try to help reduce issues with locals and students.
    - Discussion about MAVIN, a career ready practice site through Muskegon.
- [Chat from today's meeting.](#)
  - **Next meeting:** Thursday, March 11, 2021 9:00 – 2:30 WebEx
  - Chris motions to dismiss. Codie seconds. Meeting adjourned @ 1:57 pm