**ARTICULATION AGREEMENTS AND PROGRAMS OF STUDY**

**CHECKLIST OF REQUIRED COMPONENTS**

|  |  |  |  |
| --- | --- | --- | --- |
| Secondary Agency |  | Post-Secondary Agency |  |
| State Approved Secondary Program Name |  | Post-Secondary Program Name |  |
| CIP Code Number |  | CIP Code Number |  |
| PSN |  |  |  |
| Cluster Area (Select area) | [ ] 1 [ ] 2 [ ] 3 [ ] 4 [ ] 5 [ ] 6 [ ] 7 [ ] 8 [ ] 9 [ ] 10 [ ] 11 [ ] 12 [ ] 13 [ ] 14 [ ] 15 [ ] 16 |

[ ]  Secondary & post-secondary programs specified are state-approved.

[ ]  The Program of Study (POS) & articulation agreement are for the SAME secondary & post-secondary programs.

**ARTICULATION AGREEMENT:**

[ ]  Secondary agency

[ ]  Post-secondary agency is identified in the articulation agreement.

[ ]  Secondary CIP code

[ ]  Post-secondary CIP code is specified in the articulation agreement.

[ ]  Secondary partner representative(s)

[ ]  Post-secondary partner representative(s) have signed the articulation agreement.

[ ]  Secondary partner signature

[ ]  Post-secondary partner signature is dated within past 3 years on articulation agreement.

[ ]  The implementation date (start date) is indicated on the articulation agreement.

[ ]  Expiration date (date students are no longer able to access credit) is indicated on the articulation agreement.

[ ]  Articulation agreement specified which program in the secondary aligns to each post-secondary

 program/course(s).

[ ]  Timeline to apply for the credit, or to take a competency test to qualify for the credit is specified on the

 articulation agreement.

[ ]  Location of documentation of Program of Study, which includes the post-secondary delivery, is identified.

**PROGRAM OF STUDY DOCUMENT (POS)**

[ ]  The Program of Study (POS) document is attached to the articulation agreement.

[ ]  Secondary agency

[ ]  Post-secondary agency is identified in the POS document.

[ ]  Secondary CIP code

[ ]  Post-secondary CIP code is specified on the POS document.

[ ]  Alignment of high school courses for grades 9-14 are demonstrated on the POS documents.

[ ]  Program of Study (POS) document specifies same courses as articulation agreement.

[ ]  POS document specifies academic (math, science, English, social studies, etc.) as well as technical requirements.