



CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

Executive Planning Meeting

August 26, 2021

12:00 p.m. – 2:00 p.m.

[Zoom](#) - Virtual Meeting

Present:

- **2021-22 Normal Business**
 - **Calendar Approval** - [Draft](#) – [Google Form Results](#)
 - Dates look good and accurate
 - **Membership** - [Draft](#) - Recruitment & CEPD Assistance Discussion
 - Need to focus on increasing membership
 - Should communicate with CEPD's to try to help increase awareness of committee.
 - Do we offer a discounted membership fee for new members?
 - Do we offer a shorter time frame for new members with a focus on support?
 - Maybe customize some options to help increase membership.
 - Do we each reach out to 1 or 2 people and invite them to a meeting.
 - We will need to be providing support for programs that transition from segments to competencies.
 - Patty will share a document with us on how to transition.
 - **Meetings** Format & Location Feedback from Google Form and Visit ISDs (from June minutes)
 - Start with virtual meetings and then potentially have 1 or 2 meetings in person.
 - One before December and one after February?
 - **SCECHs** Submitted in Time for September, **approved** 35 hours available this year – through Eaton again
 - **Goals**
 - **Support transition from segments to competencies?**
 - Focus on Career Readiness Competencies and then use those examples to help with the CIP Specific competencies
 - Create resources / Examples
 - **Create PD for CTE Conference?**
 - Provide suggestions for topics for new teachers.
 - Support / Working session, opportunities for questions? Old idea, but move to now? In person
 - Share resources re: employability from around the state as they relate to Career Readiness Practices Competencies
 - Common scale: entry level / expert level as a student
 - *The Standards Based Classroom* (good book suggest by Dan)
 - Celena - what are goals for us if we support SBG? Show examples for schools to buy into?

- MDE support? projects?
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- **Website Updates** - Margo assist with web page - login info if she doesn't have access
 - **Vision - Award Winners 2021 & spot for 2022 - patty make adjustment**
 - **Resources**
 - **Drop-downs still protected - revamp**
 - **CPG items – new locations - name, explanation and instructional resources (gap and tip sheets)**
 - **Minutes – Add 2022 section and add June 2021 Minutes After approved at September meeting**
 - **remove MACTEC and check all live links**
 - **spice it up some - prioritize differently and adjust design**
 - **REnewal - Kathy reaching out to Chris if need any login info reach out Patty**
- **Board of Directors:** By-Laws Article III identifies that we are to have two CEPD directors to be on our board of directors - copied in meetings - kept in loop - wondering do we do an update this year? So when reaching out to CEPDs - ask for agenda item at next CEPD meeting - who we are, items beyond our goals, help us with this initiative, members, support you - new CEPD council chair?
- **Association Fees – Vote - \$100 2019**
 - **By-Laws** – Establish fees at August Planning Meeting and voted upon by board 40% board/officers must be present for a quorum.
 - Vote for \$100 and \$50 for new members
- **2021-2022 Goals – [June Minutes](#) (see “Goals” under Next Year bullet) and [September Meeting agenda draft](#) **SEE ABOVE MINUTES****
 - **CPG &/or OCTE Needs – See feedback in minutes**
 - **PD**
 - Career Ed Conference
- **Meeting Topics:**

Every Meeting

- Secretary’s report, Cindy Philip
- Treasurer’s report, Kathy Dardas
- Office of Career and Technical Education Update, Celena Mills
- Old Business
- New Business
- Next Meeting
- COVID 19 Roundtable – Keep or Kill? Make - Other Discussion Items or current concerns?
- Add an afternoon section if approved by team

Other items that came up

- **Encourage folks to try to attend September 22 meeting**
- **Dan - CEPDs (current - thank you, those that don’t ask around and identify somebody, reach out) - Get on their agenda for an update/progress, goals that support programs, teachers, etc.**
- **August PD -**
- **Next meeting:** September 22, 2021 9:00 a.m. – 2:30 p.m.