



CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

Minutes

September 14, 2016 9:00 a.m. – 2:30 p.m.

Kalamazoo RESA
1819 E Milham Ave. Portage MI 49002

In Attendance: Margo Hazelman, Karen Robyn, Chris Eaton, Diana Allard, Ginger Mason, Annlyn McKenzie, Lindsay Pulsipher, Lori Johnson, Patty Adolfs, Ben Tomlinson, Dan Draper, Wendy Smith

- 8:45-9:00 a.m. Member networking/refreshments
- Review/revisions of today's agenda, Margo Hazelman
- Standing Reports:
 - Secretary's report, previous meeting minutes (June), Lindsay Pulsipher
 - Robin moves to accept minutes, Diana Allard second, accepted with edit to title of document.
 - Treasurer's report, (membership dues), Chris Eaton
 - Chris will look at how much of the total is designated for completing math alignments
- Old Business:
 - Career Ed Conference, Tim Staffen/Margo Hazelman
 - Topic for career ed conference is "Project-based Learning in CTE: _____"
 - Rubrics, ideas, samples both general and usable out the door.
 - Tim is writing the proposal for submission.
 - Ginger moves, Ben seconds, topic is approved by majority vote.
- Lunch 11:30
- New Business:
 - Career Conference – Vendor Table
 - Do we want to have a vendor table?
 - Can we get it for free?
 - Ask how many handouts we will need
 - What publications do we want out?
 - Information about alignments that our done
 - link to the webpage
 - promotional pieces: business card/credit card holder for back of devices
 - put card in it with document with what resources we have
 - Something like this: https://www.alibaba.com/product-detail/Smart-Silicone-Wallet-Sticks-to-Phone_60499394393.html
 - January Meeting – keep or change?
 - move it to the 11th if available
 - will we need the meeting for career ed conference committee
 - Will leave it for now will check in December about moving it.

- TRAC audit changes
 - General discussion about the TRAC audit, required documentation from teacher, etc.
 - Changes to how audit is selection
- Discussion about practices in CTE-EMC
 - how is it reported
 - how can the money for 61B be used
 - how will it be audited
- Assessment
 - Webinar for IT reverent group is today to look at results.
 - Still looking for Construction test
 - The new Perkins may not have assessments listed.
- VPAA credit - what counts?
 - Any cte program
- Next gen science credit
 - the new standards have been released.
- Goals for the year
 - Update CIP self review best practices on the web page
 - next meeting go through out of date as a group
 - math alignment - look at how much we have left to do/spend - decide next month
 - Work with MACTEC in creating ELA alignment
 - Best Practices in new CTE teacher mentorship
- Committee Chairs for new goals
 - Website Committee - update CIP Self Review section
- National Apprentice for Construction (non-union) resources (Ginger Mason asking)
 - pre-apprentice workbooks
 - Diana Allard's construction teacher is trying it this year
 - Math across the careers book
- Diana Allard - looking to start a mentoring program for new CTE teachers
 - looking for ideas to mentor them and add the education component to their experiences
- Mark Forbush - replaced Randy Showerman in OCTE
- New Program Meeting is optional
 - Still highly recommended for teachers who have not worked in CTE before
 - If anyone goes, let Margo know if there is new info
- TRAC C-01 question (from Margo)
 - Anyone that is not a certified teacher must be annually authorized.
 - Post secondary teachers don't have to do it.
 - How do we prove that they are qualified/certified for the program.
- MACTEC info from Annlyn McKenzie
 - Meeting Oct 24-25, open invitation for those who would like to get involved
 - Conference is in Muskegon this year, new location every 2 years.
 - topics covered this year: SAT MME questions, what does that instruction for math look like, breaking news, data collection and student growth, Multi-tiered systems of support (formerly RTI), topics related to specific content areas.
 - Looking to work more closely with CCDA
- Higher Learning Commission, Lindsay

- Affects Direct Credit/ Dual Enrollment/ Direct Credit teachers - teachers have to meet specific degree & hiring requirements. May need to meet Post-secondary PD requirements in addition to secondary requirements. Will need to meet the same requirements as full time post-secondary instructors in the same department at that school.

- Diana Allard moved to adjourn, Lori seconded: Meeting Adjourned at 1:30 PM for committee work

Next meeting: Wednesday, October 19, 2016 – Capital Area Career Center