



## CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

### Minutes

January 12, 2022

9:00 a.m. – 2:30 p.m.

Packard Charlotte - Eaton RESA

- **8:45-9:00 a.m. Report to Eaton RESA - Packard Charlotte - if you must attend virtually login to [Zoom](#) (see email invite) and [sign in](#) Virtual Attendees only. In-person attendees, please complete the hard copy sign-in sheet**

Present: Patty Adolfs, Kathy Dardas (virtual), Dan Draper, Ben Murray, Cindy Philip, Margo Hazelman, Cynthia Goss, Lindsay Pulsipher (virtual), Codie Lakin, Celena Mills, Joe Phillips (virtual).

- **Review/revisions Agenda, [Membership](#), [Calendar](#)**
- **Standing Reports:**
  - [Secretary's report](#), previous meeting minutes (January), Cindy Philip
    - Ben motions. Margo seconds.
  - Treasurer's report, Kathy Dardas [January 22 CCDA Treasurer's Report](#)
    - Cindy will check on Van Buren payment.
    - Incoming bills should include: January lunch, CTE conference sponsorship.
    - Cindy motions. Codie seconds.
  - [2021-2022 CCDA Dues Invoice](#) Please complete if you had not previously.
  - Office of Career and Technical Education Update, Celena Mills
    - MCDM Committee
      - Looking at a P-20 model instead of K-12.
      - Take current model, expand to P-20, add electronic resources. Create some sub-committees to help work on different pieces of this revision project.
      - Asked for names to participate and their areas of expertise.  
Notes from Celena:
        - Doodle Poll coming this week
        - First meeting moved to January; all meetings virtual
        - Structure – large group meeting with subcommittees to work between large sessions
          - Secondary
          - Postsecondary
          - Early Childhood/Elementary
          - Career Exploration/Resources
          - Other Advisors
      - Goals/Outcomes:
        - Expand MCDM to include Pre-K and Postsecondary (P-20 model)
        - Addition of resources and best practices
        - Implementation Guide and alignment to MICIP

- Improve accessibility (make electronic, better access and links on website, own webpage to make more visible?)
- CTE Delivery Options Committee
  - Can CTE ever be virtual? If yes, which ones? Barriers?
  - Committee has stalled based on definitions: digital, blended, not-virtual, & distance.
  - Going to reconvene and take a look at these definitions prior to next year.
  - No new definitions coming in the near future
  - Meeting with pupil accounting to create concrete understanding of what each definition means and how that impacts CTE
  - Will reconvene the committee and join with HQPOS committee to make CTE recommendations
  - Each CPG grantee work group will make recommendations by competency in new CIP Overview documents
  - Will have to catch up previous CPG CIPs/CIP Overviews
- Program of Study Committee
  - Currently paused, but may be bringing back in to join delivery options committee.
  - Currently lacking what Michigan High Quality CTE looks like.
  - Meeting with CTE DOC; no meeting date has been scheduled yet
- Career Ready Practices Competencies adding a fifth and tab.
  - Can we add a 5th competency to include items required for a talent portfolio: resume, cover letter, mock interviews, portfolios....
    - Dan suggested that there be a career ready practices course? Or can they be embedded in current courses?
    - There are concerns attached to career ready practices being its own PCC due to people maybe trying to run a career readiness program unattached to a CTE program.
    - Really need to find a way to record the career ready practices - can it be required as part of the CIP self-review? Can there be a certain number of career ready practices required to be included for each course? Could it be it's own course U that doesn't count as a Perkins course, but still required? For reporting - is there a way to subsection the career ready practices?
    - When looking at the new competency documents, career ready practices are not on the course page and it's also not on the instructional design sheet either.
    - We may need to revisit what the actual concern is related to this.
    - Celena suggested a starting point:
      - Career Ready Practices tab - make it prettier
      - On Perkins Program Overview - add a career ready practices column (done in office or with grantees)
      - Look at best practices and roll it out with a career ready practices workshop.
      - Add it to the instructional design so it would be in the CIP self-review.

- Additional codes can be created in future, but not for this current year.

Notes from Celena:

- Concern that as we move to competencies the requirement of creating a resume, mock interview, etc. have been lost
  - OCTE has requested a fifth competency be included that encompasses the talent portfolio and job attainment performance indicators
  - Teachers will still be able to include this competency in any place in the program that they wish (unless dictated by a credentialing body, etc.)
- [Career Readiness Conference Status](#)
    - Over 100 teachers attending the pre-conference. Numbers may vary depending on covid.
    - Cindy Goss can help with Ed General. Patty - Health, Coz, or Business. Maybe we rotate to be able
    - The plan is to dive into the competencies and then devote time to instructional design. Also help teachers think through what all needs to be done in order to be best for students. Also have a chance to talk about credentials and best practices. General lesson planning discussions.
  - CTE Conference sponsorship - \$750.
    - Celena will find out what that includes
    - Kathy needs to get in contact with someone to be able to pay, but hasn't gotten a return call.
  - CTE / CBE Collaborative (competency based education practices)
    - Survey has gone out to determine engagement interest and prepare for next sessions
    - [Link from the first meeting](#)
    - [Slides from first presentation](#)
    - [Resource 1 from meeting](#)
    - [Resource 2 from meeting](#)
    - February, April and June sessions - see info below re: virtual sessions
- February 23 (1-3 pm) 2022 → **Getting Connected and Creating the Mindset**
- Understanding the fit of CBE and CTE
  - Myth busting
  - Ways CBE offsets challenges
  - Building buy-in: stakeholders and mindsets
- April 21 (1-3pm) 2022 → **Celebration of Innovative Programs**
- Describing the process of creating a pathway or program
  - Connections to Portrait/Profile of a Graduate
  - Ways CBE offsets challenges
- June 22 (1-3 pm) 2022 → **Designing Pathways to Success**
- Developing a deeper understanding of CBE
  - Critical shifts

- Creating a vision for how CBE/CTE looks in your district
  - Who and when: Developing a timeframe for implementation
- **Old Business:**
  - December 10th CCDA/CEPD/MI ACTE/OCTE meeting [Minutes](#)
    - [Complete Document](#) - CCDA Copy
  - Goals
    - OCTE needs
      - Career [Ed Conference Presentation](#) Update Ben, Cindy G and Patty
      - Pre-Conference Further Details - Celena
      - Membership give-away
  - MDE OCTE List-Serve Discussion
    - looking to pull from GEMS or CTEIS
      - Celena is looking into this to see where they are at with it
  - IOWA Partnership for Competency-Based Education - [Link for Information](#)
    - See notes above in Celena's updates.
- **New Business:**
  - [By-Laws as of 2014](#)
    - [Proposed Revised By-Laws](#)
  - January 6 MIACTE PD Planning [Meeting Agenda](#) [Minutes](#)
  - Question posed surrounding initiating a Barbering Program
    - Not currently a CIP in MI, but it exists as a CIP If we want to go through the process is anybody else looking at it - Cindy G. put it on the table and Cindy P. wants to also
      - Get Industry support - do they have the demand
      - What is the Labor Market
      - Potential maybe per Celena - LARA struggle with
        - Celena checking on a CIP code (possibly 12.0402), Career Pathways process, probably be able to use some of the cosmetology competencies - Aviation and Hospitality
        - There is a year long process for CEPI, CTEIS
        - If knew it was coming express interest especially if have more than one program
    - Dan and Ben had also talked about dental
      - folks currently 51.0000
- **Lunch 12:00 by Sidestreets Delicatessen**
- **COVID-19 Roundtable**
  - Staffing impacts and what creative ways are people still offering classes without going remote
    - Large discussion about options - closing individual classrooms, running programs virtually, allowing teachers to remote in and not be charged sick time.
- **Next meeting:** Virtual Wednesday, March 2, 2022
- [Drone workshop information](#)

Margo motions. Cindy seconds. Meeting adjourned at 2:37 pm.