



CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

Minutes

October 5, 2020

9:00 a.m. – 2:30 p.m.

WebEx: See Calendar Invite to Join the Meeting

- **8:45-9:00 a.m. Member login to WebEx and [sign in](#)**
Cindy Philip, Patty Adolfs, Celena Mills OCTE, Cindy Goss, Codie Lakin, Margo Hazelman, Lindsay Pulsipher, Chris Eaton, Bill Saunders, Dan Draper.
- **Review/revisions of today's agenda, Patty Adolfs**
- **Standing Reports:**
 - Secretary's report, [previous meeting minutes](#) (August), Cindy Philip
 - Cindy Motions. Lindsay seconds.
 - [Treasurer's report](#), Chris Eaton
 - \$10134.20 Current Balance
 - Reminder that no membership fees are being charged for the year.
 - Office of Career and Technical Education Update, Celena Mills
 - Fall Update will have a release of information: 1st day will be focused on WBL - including virtual WBL examples and tools for teachers. CTEIS information about how WBL will be entered.
 - Still trying to identify what a Perkins course looks like. How do we keep the structure consistent?
 - Videos available and 2 upcoming webinars regarding [CIP self-reviews](#)
 - No new CTE guidance currently.
 - Questions about GEMS and access to all of our CIPs
 - Toolkit Updates:
 - EDP Fundamentals
 - Coming Soon: WBL Update
 - WBL Continuum is loaded
 - Coming next spring: Career Development model - implementation

Because leadership is an integral part of a CTE instructional program and embedded throughout all experiences, students should have the opportunity to engage in activities to demonstrate self-improvement over time. The graphic below can be used as guidance when developing leadership activities:



- New Program Application Kit - now 1 document instead of 4
- [New Teacher Toolkit](#)
- Advisory Toolkit

- TRAC: No student level data in GEMS. Qualitative data for TRAC, Quantitative for CTEIS

● **Old Business:**

- 2020-2021 Meetings – Format, [Calendar Document](#), [Membership Draft](#)
- SCECHs for meetings this year – [Sign-In](#) Need to record PIC if you want SCECHs

● **New Business:**

- CTE Teacher Curriculum [Awards](#)
- ACTE Vision Conference
- Career Ready Practices Competency Development

Timelines

- 11/30 Competencies Identified and written
- 4/30 End All Date (Benchmarks in Between)

CCDA To Do's to start:

- Goal: Eliminate segments. Vision - Career Ready practices would be at tier 1. Tier 2 is academic competencies that are common among programs. Tier 3 would build technical competencies. Set up tiers and then chop them vertically so that they are sectioned into courses. Courses may not have an equal number of competencies. Looking to use a [pyramid graphic](#) to visually display.
- **Group Career Ready Practices into Competencies (What sticks together)**
- Overarching [Career Ready Practices](#)
- Overview of [Career Ready Practices](#)
- Write the competencies
 - looking for a sentence rather than a few words in order to provide more guidance
- [Activity](#) to begin our work

Overall Goals:

- [Formatting Document](#)
- Logical sequence

- o Provides teacher friendly guidance
- o Guides teachers, yet leaves room for flexibility
- o MDE OCTE goal will be to make pyramid(s) similar to [Competency Models at One Stop Career](#)
- o Teachers could take the pyramid and vertically slice it in 3-4 pieces to make up the courses.
- o It's like trying to build a plane while flying it - [video](#)
- o Discussion about providing examples of what success might look like. Providing "case studies" or even a video that might help provide some clarification for teachers that are implementing the materials.

- This could be a project focus at our next meeting.

- o COVID-19 Roundtable
 - Dan asked how others are working the online classes - Cindy discussed what they do at her location, each day is laid out for teachers.
 - Dan asked - what do we do with students who have been quarantined - Ben said everything is on google classroom so they don't fall behind for his location. Dan is not allowing kids to attend if their district is down. Ben is by student rather than whole school.
 - <https://www.lakeorionschools.org/return-to-school-2020>
 - Ben - non COVID - is there anything in place for new teachers coming from industry - training, PD, resources.... what are schools doing to fill the gap? Does anyone do it well?
 - o Dan - new teacher academy - 2 days long, bring in admin and lead teachers. A way to bridge the gap.
 - o Patty - connect Ben with those that do training at Oakland
 - o Dan- what is the continuation through the school year?
- **Lunch 11:30**
- **Next meeting:** Thursday, November 12, 2020 WebEx

Meeting adjourned at 2:20, Ben moved, Codie second.