

CCDA

10.9.13

Capital Area Career Center

Members present: Kim Fischer, Michelle Radcliffe, Sue Maxam, Karen Robyn, Chris Eaton, Janet Haas, Margo Hazelman, Cindy Kent, Ginger Mason, Lindsay McClain, Carol Clark, Tim Staffen, and Shannon Tripp

Guest: Bill Ferran

Secretary Report

It was moved by Michelle and 2nd by Lindsay to accept the September minutes with one modification: Ginger's last name be changed to Mason not Masen.

Treasurers Report

Chris disclosed CCDA has \$9, 702.69. Wayne RESA paid twice for the Math alignment. Chris will speak with Halyna about how to handle the over payment.

Standing Reports

- Website –Kim will check with Sue about adding the Drive In Conference flyer along with membership contact information
- Middle School Math - Michelle
 - Marketing crosswalk was a success
 - It was decided the CTE Academic group would rate the concepts, not the standards.
 - Navigator's crosswalk showing the math standards for both the high school and middle school standards lacks various standards; therefore Mary Fudge took time to add in missing areas. Michelle found that time spent preparing the document ahead of time is most helpful and offered to help anyone interested.
 - Future crosswalks are scheduled for:
 - November 25, Capital Area Career Center (Chris Eaton), Culinary and Welding
 - Feb 19, Jackson (Kathleen Rypkema), Auto Tech, Machine Tech and Auto Body
 - March 13, Oakland (Patty Adolfs), Mechatronics and Engineering
- Drive In Conference
 - Carol Clark presented the plan for the November 5 conference by highlighting the changes to the new CIP Self Review
 - CCDA members are asked to report by 7:30 am
 - 7:30 -8:00 registration (continental breakfast)
 - 8:30 first session, 20 minutes!
 - Post CCDA review of the event discussion at 2:30
 - CCDA members should be done by 3:00 pm
 - Current conference enrollment is 102

- Handouts
 - State consultant contact information - Carol
 - Presenters need to bring 3 x 5 cards to have at their table to give to participants with questions

- CO1 & 2 - Chris (C3 & 4 not needed)
- C06 – Lindsay
- C10 –
 - Cindy – gap and plan of improvement
 - Kim - syllabus and segments
 - Carol has a sample template and sample syllabus
 - Karen - Safety and workplace learning

- C13 – Margo (strategies to eliminate barriers)
- C16 – Bonnie (Wayne) and Carol Hannor (Wayne) – computer lab & Navigator
- Kathleen, Patty, Ginger will monitor crowd movement

- **Career Conference** – Cindy
 - Proposal was submitted to OCTE
 - Cindy would like to use the Nov 13 meeting to finalize the presentation due to CCDA not having a December meeting
 - Cindy will contact Joanne Mahoney to indicate proposal will be updated to match new CIP Self Review

- **Teacher Academy** – Chis Eaton reported the CTE Manufacturing Teacher Academy was a success

Assessments

- CCDA was pleased to hear from Patty Cantu this morning during the CEPD meeting that she is welcoming the creation of an assessment committee that would evaluate the delivery of the current assessments.
- CCDA nominated Margo and Patty to be a part of the State’s Assessment discussion on behalf of CCDA.
- 10.301 Graphics will need to assess students during the 13-14 school year
- Sue moved that CCDA write a letter to Patty Cantu showing the committee’s concern over the Web Design, Education, and Graphic assessment doesn’t match the standards.
 - It was moved by Sue Maxam and seconded by Lindsay that CCDA write a white paper addressed to Patty Cantu requesting immediate review of the Web Design, Education, Criminal Justice and any additional assessment not matching the standards, before they are given again as evidenced by their failure rates and mismatch to standards. The white paper is to be delivered to the CEPD administrators with a request that the CEPD Council endorse it before being delivered to Patty Cantu. Motion passed unanimously.

- Members of the white paper committee include Carol Clark, Margo Hazelman, Sue Maxam, Janet Haas, Kim Fisher, Patty A . Jill Kroll should be contacted for data. Cut scores and vendor scores will be compared.

CCDA parking lot issues:

- Auto Technology & NATEF
 - An OCTE meeting will be held later this month regarding NATEF's changes.
 - With all of NATEF's changes, how many will be having challenges with their post-secondary articulation? Margo is finding that articulation or direct credit will become a challenge with the new standards.
- Academic Alignment Grant
 - Muskegon Tech received the grant
 - It appears those that received the grant were told more money is available.

CCDA Updates

- It was decided to move CCDA's November 13th meeting to December 4th
December 4th's agenda will include:
 - Debriefing of on the November 5 Drive In Conference
 - Work on Career Conference meeting
 - Review of white paper
 - Debriefing on the November 25th Math workshop
- It was decided to move CCDA's April 9 to April 23