



CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

Agenda

September 16, 2015

9:00 a.m. – 2:30 p.m.

Capital Area Career Center, Room 206

611 Hagadorn Rd., Mason, MI 48854

517-244-1360

Members in attendance: Michelle Radcliffe, Jenny Heath, Lindsay McClain, Tim Staffen, Ginger Mason, Pam Dudley, David McQuarrie, Ben Thomlinson, Chris Eaton, Margo Hazelman, Karen Robin, Dan Drapper, Jennifer Branch
Guests: Halyna Bialczyk

8:45-9:00 a.m. Member networking/refreshments

Meeting was called to order at 9:00AM by Michelle Radcliffe.

Review/revisions of today's agenda, Michelle Radcliffe

- Intro of members for the new school year
- Overview of CCDA for new members
- Calendar changes: December and January meeting locations will change. Michelle will let us know once location is confirmed.

Standing Reports:

- Secretary's report, previous meeting minutes, Lindsay McClain
 - Emailed June minutes to members in attendance for check. Minutes approved.
- Treasurer's report, (membership dues), Chris Eaton
 - Membership invoices were delivered to members in attendance, invoices will be mailed to members not in attendance. Please update billing information with Chris.
- Office of Career and Technical Education Update, David McQuarrie
- Assessment data updates – trying to move assessments data review (to be done in CTEIS, level 5 funding building personnel has access) to September, but late data reports could affect funding timing.
- New formula for 61a1 (added cost) will count this year's students for next year's funding, based on completer/concentrator status. This will change timing on different reports in CTEIS. MME (M-STEP) has changed data delivery dates and OCTE will not have data until at least October.
- Discussion regarding assessment questions in the group including assessment review process, appropriate and valid testing/data, testing timelines, and questions asked by Patty Adolfs (by email).
 - Do not have to pass the assessment to be a completer – just take it.
 - Can take approved certifications (see approved certifications in tip sheets) – if a student doesn't pass the certification, still completer, does not have to take or pass the other test offered to count. If the student also takes the state approved assessment and passes it, the student will be a completer and passing score will be entered for 2S1 CPI (assessment).
 - Certification data will likely need to come from the vendor to be validated. WorkKeys data districts entered had very poor validity and more than 50% could not be used.
 - All IT certifications have gone through the first step of the process. The second part is where OCTE works with the vendors to find out how to directly share valid data.

- SENSE certification option (Welding) – must be online version to count in lieu of the standard welding program test, must be a SENSE certified program to run the test (\$500 one-time fee for program evaluation). OCTE is expecting details from SENSE to share with the teachers.
- Discussion about transferability of college classes taken before high school graduation.
 - Some universities are still denying the credits. Possible discrimination issue.
 - MACRAO – organization for colleges and universities.
 - MTA – new agreement for the transferable associates. It covers gen-ed classes.
 - Executive Order 13160 addresses discrimination issues.
- Halyna presented - House Bill 4452 proposed amendment – teacher certifications, especially: Annual authorizations & counselors.
 - 45 hour course – for counselors that includes college access and career counseling.
 - Annual authorizations - waiving student teaching if under a teacher prep institution.

Old Business:

Committee Chair Reports:

- Career Ready Practices, Tim Staffen
 - Propose that committee (Margo, Karen, Tim) review goals and what is being done and present how CCDA can help support CRP statewide.
 - Dan – Work ethic diploma in addition to regular diploma. Need to get local business community on board.
 - How do we assess for the items that employers identify as career ready skills.

Lunch 11:30

- Middle School Math Alignment, Michelle Radcliffe
 - Committee members: Michelle Radcliffe, Margo Hazelman, Cindy Kent,
 - Goals for the year
 - Do math alignments - Mary Fudge is still available for another year. MACTEC is still interested in partnering to help get math teachers. This is a goal.
 - Possibly help facilitate math lesson planning and sharing – is this something that CCDA can take on? How would we do it?
 - www.cteonline.org
 - www.ctemathlessons.com
 - <http://www.nrccte.org/core-issues/curriculum-integration>
 - Work on Common Core alignments. Money is in place to work on these for this year.
 - Which programs?
 - Not health – they are up for review and revision
 - Which 8-10 CIP codes should we work on (that we haven't already done).
 - BMA – 52.0299
 - Ag. Science - 01.0000
 - ?
 - ??
 - Timeline
 - November – 2nd week
 - Early March -
 - Locations
 - Accommodate 40 (high end) people in one area, then rooms to break off into to work.
 - Computer/internet access
 - Provide lunch
 - 4-5 CIP codes at each meeting.

New Business:

- Goals for committees:
 - Math – see above
 - ELA
 - Motion to continue to organize a train-the-trainer (Melissa) for literacy. Passed.
 - members – Chris Eaton (Chair) Tim S, Jen Branch, Margo H.
 - Career Ready Practices – see above
 - Inventory what is already being used and the effectiveness of these practices.
 - Career Ed Conference
 - Career ready practices round table – Career Readiness Committee will head this.
 - How to handle soft skills
 - Different programs in different CEPDs and how they are working
 - How to assess soft skills
 - Have list of resources, rubrics, etc. for attendees
 - Common Career Technical Core – different from career ready practices, but there are some in common.
 - Post-secondary alignments
 - Early middle college – is this affecting CTE enrollment because the cost of dual enrollment is less than running a CTE program.
 - Assessments – discussion took place during the OCTE update.
 - Algebra 2 credit – discussion about what is in the law
 - New SAT – Margo went to a conference about it.
 - ACT will no longer offer the Compass test.

Meeting adjourned: at 2:00PM by Margo Hazelman, second by Tim Staffen.

Next meeting: Wednesday, October 21, 2015