



## CCDA of Michigan

### Minutes

October 21, 2015 9:00AM-2:30PM

Members In Attendance: Michelle Radcliffe, Jenny Heath, Tim Staffen, Lindsay McClain, Patty Adolfs, Ginger Mason, Pam Dudley, Ben Tomlinson, Karen Robyn, Dan Draper, Margo Hazelman, Jennifer Branch, Chris Eaton, Nichole Lauren

- ❖ Review/revisions of today's agenda, Michelle Radcliffe
- ❖ Standing Reports
  - Secretary's Report, previous meeting minutes, Lindsay McClain
    - Moved to approve as written: Tim Staffen, second: Jennifer Branch. Approved with no corrections:
  - Treasurer's Report, (membership dues), Chris Eaton
    - Updated report of who paid membership. Please contact Chris if you need a new invoice.
  - Office of Career & Tech Education Update, Denise Teague – OCTE could not attend today.
  - Discussion around using certifications instead of assessments.
  - Teacher Certification – discussion about the issues with teacher certification, new document from Dept. of Ed.
  - Discussion regarding background checks for students
    - Some CEPDs/districts are having trouble getting approval to do background checks on students who need them (education, early childhood, health, etc.)
    - One possible workaround: ask sites that are taking the interns to run background checks and then invoice the schools (medical).
    - Education & early childhood: fingerprinting may be required.
- ❖ Old Business:
  - Committee Chair Reports:
    - Common Core Math Alignment, Michelle Radcliffe
      - Host at branch Clinton County: November 18 – moved to accept the date and location: Ben Tomlinson, second: Jenny Heath. Passed.
        - ◆ CIP codes – 01.0000, 03.0000, 12.0400, 46.0000, 11.0201
      - Margo, Jennifer Branch & Ben Tomlinson volunteered to present at MACTEC presentations.
    - Continued discussion around assessments
      - PRE alternative (for education CIP) – Work Keys Career Ready +writing.
        - ◆ Teacher Ed – reading for information, math, writing.
    - Career Ready Practices, Tim Staffen (members: Margo, Dan, Karen)

- The committee is focusing on the Career Ed Conference presentation.
- National definition is different from State definition. These are often different from local definitions. There has been work trying to identify commonalities in these definitions.
- Provide tiered system (cost analysis for different options) added into presentation. Packaged vs. non-packaged ways to assess these.
- Accumulate best practices – Tim will create google folder for people to add ideas. If you do not use google drive, email a committee member with your ideas.
- MI Talent (Michigan website for career ready practices)
- PAID model (online) rubric for career ready practices.
- Next steps for committee – meet to work on plan for Career Ed Conference
- Early/Middle College, Tim Staffen
  - MSU & UoM change if they will take dual enrolled/concurrent enrollment/ early middle college credit.
  - CTE early college cannot get both 61A and 61B funding
  - Compass will not be offered by ACT November 2016.
- ELA, Chris Eaton
  - Looking at train the trainer. Chris is working on putting together trainers.
  - Even if there is no ELA credit, this could help document work to improve 1S2 (reading). Add in literacy standards without needing to add a lot of separate lessons.
- Updates from new program application meeting - WBL
  - Cannot use guest speaker as the only form of career experience.
  - Will not be called Co-Op, will call it work based learning.
- Discussion about Career Cruising & MI Bright Future (CC add-on)

❖ Lunch

❖ New Business

- The Career Ed Conference Prep (career ready practices), Tim Staffen
  - See above, combined with Career Ready Practices discussion.
- Discussion – Awards through MIACTE, Michelle Radcliffe
  - Michigan Association of Career and Tech Ed – national organization with state branches
  - National awards for CTE – want to push for state awards go on to compete for national award.
  - Asked CCDA if we have awards we would want to recommend? We do not currently, but is this something that we want to start doing? If so, what would we award?
    - Teacher level award
    - Looking at this for 2016-2017 school year
- Discussion – Assessment, Jen Branch
  - See discussions above. This was added in to different discussions throughout the day.
- Calendar of Events – CCDA meetings, conferences, alignments, etc.
  - November 18 – Clinton County RESA
  - CCDA Meeting location change –
    - December 9 – Livingston Educational Services, 1425 West Grand River Ave, Howel, MI

- January 13 – LCC West Campus
- ❖ Next Meeting – Wednesday, November 11, 2015 – Capital Area Career Center
- ❖ Move to adjourn meeting, First: Tim Staffen Second: Margo Hazelman. Meeting Adjourned 12:45 PM
- ❖ The rest of the time was available for committee work.