



CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

Minutes

December 9, 2015
9:00 a.m. – 2:30 p.m.

Livingston Educational Service Agency
1425 W. Grand River Ave.
Howell, MI 48843
517-546-5550

In Attendance: Michelle Radcliffe, Margo Hazelman, Lindsay McClain, Chris Eaton, Diana Allard, Ben Tomlinson, Karen Robyn (by Hangouts), Tim Staffen, Patty Adolfs, Ginger Mason, Jenny Heath, Nicole Lord, Jennifer Branch

- **8:45-9:00 a.m. Member networking/refreshments**
- **Review/revisions of today's agenda, Margo Hazelman**
- **Standing Reports:**
 - Secretary's report, previous meeting minutes, Lindsay McClain
 - Tim Staffen moved to approve the minutes with spelling corrections to names. Ginger seconded. Passed.
 - Please update your contacts. There have been many position and contact information changes this year.
 - Treasurer's report, (membership dues), Chris Eaton
 - Contact Chris if you have not received an invoice. Invoice will be sent to new member Dianna Allard (Genesee)
 - Waiting for invoice for Mary Fudge's latest alignments.
 - Office of Career and Technical Education Update, Denise Teague
 - David McQuarrie resigned. His job has been posted.
 - Governor is pro-CTE. The legislative sessions consistently talk about CTE. There is more attention for CTE as a result. Laws are moving faster in favor of CTE.
 - Academic integration into CTE work is being supported in all levels.
 - OEII Office of Education Innovation and Improvement is looking at how this all could get transcribed.
 - With new funding structure: Funding will be tied to progress through the Program. Completers will be funded at the max levels, Concentrators at about half as much, and Enrollees a small amount. It will be very important to make sure student reporting in CTEIS is an accurate reflection of their progress. (segments)
 - Q student – successfully completed all courses in program sequence (12 segments) and have taken the assessment (if there is one). Then they will generate funding as a completer in a Q course. If asked, Q segments must be able to show how the content is "advanced." You can run more than one Q at the same time. There can be more than one Q course. Students can take the assessment while they are in "Q" but students are only funded as a concentrator and OCTE requires that 80% of eligible students take the assessment.
 - CCDA discussion resulting from OCTE update

- Cut Q segment for one year, do we still add it in the reporting document? (Yes, you can still list it on the form.)
- Test-out options for CTE – transcript reflects test out, CTEIS – report segments obtained by test out.
- Now fund freshman.
- OCTAE: <http://www2.ed.gov/about/offices/list/ovae/pi/cte/index.html> – Perkins blueprint. Possible renewal of Perkins as early as 2017
- Ben - Algebra 2 – Grant, HUSKYs & ACT, ended up Common Core/SAT. Law – must teach all Algebra 2 standards that are tested. Any student can earn .5 credit in Algebra 2 and then waive the rest (with Personal Curriculum). DOE will attach list of benchmarks assessed, but it doesn't exist. In the end, it is up to the local district to decide what qualifies as Algebra 2.
- OEII - 4th year applied math – With district approval, any CTE course can that is using applied math could meet the requirement.
- **Old Business:**
 - Committee Chair Reports:
 - Website, Patty Adolfs – math alignment page has been updated and put in CIP code order. (miccda.org)
 - Common Core Math Alignment, Michelle Radcliffe
 - Did not get COS done. May be to get Cos together for a special alignment event.
 - Did not get 03.0000 done. The question was raised if there is a point in doing the 03.0000.
 - Math practice standards (Ben T) – Common Core 8 math practice standards. Alignment to specific content standards is more important than the practice standards.
 - Career Ready Practices, Tim Staffen
 - Combined with Career Ed conference initiative for this year because it is the theme. Tim will be working on in in the next few weeks.
 - Ginger – A Game (Workforce.org), Ginger has teachers who are going to the Career Ed conference who said they would be willing to share information in session.
 - Industry is not using the same standards that CTE tends to measure (they are looking for character and behavior, not academics). Tim – completion, timeliness, etc. His district is just starting to collect data and trying to figure out how to measure and teach these.
 - Dan D – Middle school in the county is trying to implement work-ethic standards. He plans to talk to the principal of the school to find out how they are doing this. Work ethic diploma initiative in his area in partnership with local agencies. Pilot in health care classes. Should have a start to plan soon. Will use Career Cruising as a central record for things like resume and career readiness skills (ISD has purchased Career Cruising for area, connects with PowerSchool).
 - Use EDPs to get companies involved early, recruit like colleges do.
 - Getting academic (non-CTE) education teachers involved in talking to students about employability.
 - <http://mitalentgoal2025.org/> - starting in Grand Rapids, Dan brought up the page as a new effort.
 - Champs – intervention program – Ben & Tom both have information about this.
 - Karen Robyn's district – Top 10 traits employers in her area are looking for. Students don't know what the words mean. She had students define what they mean in student words that teachers could

use to explain to other students what the CTE words mean in student language. The goal is to eventually implement this in the community. Employer names are at the bottom of the poster for display in classrooms so that students understand that these are not just school created. Employers are asking for copies for their break rooms.

- Can we have people submit ideas through our website?
- What does the Rubric look like?
- Tim will share google drive folder for all CCDA members related to career readiness practices. CCDA members are encouraged to add resources and notes directly there.
- Early/Middle College, Tim Staffen
 - Margo posed a question (before this becomes an issue) - Eaton's year 2 - have pre-requisite. Students automatically get into year 2 of programs if they are EMC. How does this work with college partnerships? EMC students would not only take spots in CTE, but also from regular college students. How do you handle students who don't meet the 2nd year mark, but are EMC and are told they need the college class that is part of CTE? What happens when the 13th year student can't get into a class because it is full?
 - Denise Teague recommends writing an email to Beverly Brown with the set up and the questions.
 - Early middle college students should be under a different PSN, but can be in the same class (61B funding).
 - Will CTEIS allow for year 5 EMC students? CTEIS is being redesigned. There will be some marker for these students.
 - What happens if an EMC student (61B) does not earn a 2.0 (C)? - For these students under their own EMC code, it is "passing" based on their school's requirements, not the 2.0 or better.
 - How will 61B affect ranking?
- ELA, Chris Eaton
 - No update until standards list is released.

• **Lunch 11:30**

• **New Business:**

- The Career Ed Conference prep (career ready practices)- Tim Staffen
 - Discussed above in career readiness committee report.
 - Look for an email from Tim if you are on the committee next week.
 - Math alignment Nov. 18 at CCRESA- Jen Branch
 - Discussed above
 - Need more lead time (4-6 weeks before) to get teachers
 - MICCDA Logo
 - Patty moved that we look at updating our Logo. Second by Jen Branch. Ben has a few to updated one for suggestion. Vote will be taken by google form (no Google Drive required).
 - End of Program Assessments
 - Discussion about pre and posttest.
 - CIP Self Review - has been updated (evidence, not actual requirements) as of Sept. 2015. You can get the document on ctenavigator.org
 - Ben is joining the website committee.
- Tim moves to adjourned, second by Jennifer Branch
 - Meeting adjourned at 1:36. Members stayed to brainstorm segment reporting issues.

Next meeting: Wednesday, January 13, 2016 - LCC West 5708 Cornerstone Drive, Lansing, MI Rm. 157