



## CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN Minutes

March 9, 2016, 9:00 a.m. – 2:30 p.m.

Capital Area Career Center, Room 206  
611 Hagadorn Rd., Mason, MI 48854  
517-244-1360

In attendance: Michelle Radcliffe, Lindsay McClain, Chris Eaton, Diana Allard, Karen Robyn, Dan Draper, Patty Adolfs, Jason Evers, Ginger Mason, Jenny Heath, Pam Dudley, Jennifer Branch, Nicole Lord

- **8:45-9:00 a.m. Member networking/refreshments**
- **Review/revisions of today's agenda, Michelle Radcliffe**
- **Standing Reports:**
  - Secretary's report, previous meeting minutes, Lindsay McClain
    - Review of minutes: motion to pass – Karen Robyn, second – Dan Draper, passed.
  - Treasurer's report, (membership dues), Chris Eaton
    - Report was issued.
    - Mary Fudge was paid for crosswalks.
    - CEPDs that were not listed on the bottom of the report have not paid membership. See Chris for an invoice if you need another one.
- **Old Business: Committee Chair Reports**
  - Common Core Math Alignment, Michelle Radcliffe
    - Do we start on health? – Because of possible future changes to health pathway layout, this will be put on hold.
    - Other programs – smaller CIP codes
      - Pull report of how many programs exist in each remaining CIP code.
      - How many did the Algebra 2 alignment? Avoid those to give the teachers a break.
    - Link to the Algebra 2 standards on website
  - Awarding Academic Credit
    - Should CCDA provide a resource that has information about awarding credit in CTE? Legislation updates, resources, articles. Data (count or percent) of how many/which programs are offering which types of credit.
    - NCAA requirements – not the same as the Michigan Merit Curriculum.
      - How does this affect Early Middle College students? – Student needs to talk to coach, can recruit; student could be sophomore in credits but have 4 years of eligibility.
  - Career Ready Practices, Tim Staffen
    - Presented at Career Ed Conference – feedback was positive. Request samples on the website. Need “tools on the tool box.”
    - Would CCDA want to present a “step 2” of this next year? Yes - need to gather items over the summer when there is more time and less pressure. Same committee members. If you would like to join, contact Tim.
  - Early/Middle College, Tim Staffen
    - 61b – will get new PSN – some have already received them.

- Currently only collect 61 a OR 61b
- Confusion of terms early/middle college where it is being used to market dual enrollment by non E/M College programs.
- Discussion about MTA E/MC programs compared to CTE E/MC programs.
- Can have students in both 61a and 61b PSNs in the same class (for reporting in CTEIS).
- Dan Draper – use PowerSchool to create checklist on transcript for students to know what college credit they can get. Teachers check off for each student at the end of the year. If student decides to attend one of the colleges, they meet with CTE person to get paperwork (automatically generated once student generates it).
- Discussion on gaining access to student Post-secondary data (where they went, PS graduation rates, etc.)
- **Lunch 11:30**
- **New Business:**
  - The Career Ed Conference feedback- Tim Staffen, Jen Branch – see above
  - Math alignments- what next? – see above
  - Discussion about student data systems, standards based grading.
  - MICCDA Logo competition status- Ben Tomlinson – presentation sent via email, Ben was unable to attend.  
<https://docs.google.com/presentation/d/1Dbz1cMFDmzEJ0bRNPzNMcZ4VpvAyx80ih1OnsKIDkk4/edit?usp=sharing>
    - Get rid of those that don't meet requirements
    - Rate 1-10
    - Done in a google survey with student anonymity before next meeting. At meeting vote on printed to 10.
  - End of Program Assessments
    - 80% of eligible test takers – if they don't test or test too many that aren't in 80%, funds could be recaptured.
    - The data is not clean enough to get an accurate list of students who should be tested. The data that we pull does not match the data that the state pulls.
    - Automobile feasibility study for ASE – done at the secretary of state, cost
  - Annual Program Reviews
    - Can we start a blog or group to discuss positives or issues? Something that would help others with compliance and reviews.
  - ELA alignments – Will discuss in May & June
  - New Executive Board Discussion (vote in May – quorum needed)
    - Margo would become Chair next year
    - Michelle would become past chair
    - Nominations for Co-Chair: Tim Staffen, Patti Adolfs
    - Nominations for treasurer: Chris Eaton,
    - Nominations for secretary: Lindsay McClain,
  - 61c – new funding in the works: CTE skilled trades equipment initiative – competitive grant program, based on standards created by the MISTEM advisory council. Not to exceed \$10M. Through prosperity regions. For skilled trades in high wage, high skill, high demand areas.
    - Used for equipment, renovations related to installation of equipment, installation of equipment, training instructors in use of equipment.
  - Segments & New Funding
    - Can a program complete in a semester? What issues would a teacher run into, assuming they can meet the segments/standards in that time slot?
- **Next meeting:** Wednesday, May 4, 2016 @CACC - (No meeting in April)