



CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

Agenda

June 19, 2019

9:30 a.m. – 2:30 p.m.

Oakland NE Campus: NE OSTC
1371 N Perry St. Pontiac MI 48340

- **8:45-9:30 a.m. Member networking/refreshments**

Margo Hazelman, Ben Murray, Randy Sowles, Patty Adolfs, Diana Allard

Virtually: Cindy Philip, Jamie Scappaticci

- **Review/revisions of today's agenda, Margo Hazelman**

- **Standing Reports:**

- Office of Career and Technical Education Update, Tom Knight

Beverly Brown has retired. Lisa Seigel will be handling calls for now. Lee Greenacre will be handling the Construction and Energy programs. Program assignments will be finalized once the staffing is complete. Perkins V subcommittee work is happening. The final plan will be submitted to the USDOE for approval. Mailings will be going out regarding the Annual Career Authorization (change to sign up will be moved to July 1st from August 1st). Expiration date will not change. Another mailing will come up regarding the Navigator reset. This will happen after the data is in (June 30) and the reset usually occurs in mid-August. This will trigger the reset/addition of teachers and building administrators. New program applications will occur right after the first of the year. Tom suggested ensuring that teachers add an agenda item to check in with their advisory groups on what industry certifications they recognize. This will help with the transition to Perkins V. There was some discussion on how to report student certifications and to show validation of the certification. Tom also advised that the Navigator help desk is a great resource and very timely.

- Secretary's report, previous meeting minutes, Diana Allard

Ben Murray motioned to accept the minutes as recorded, Randy Sowles seconded the motion. Motion carried.

- Treasurer's report, Chris Eaton
- 10,117.77 is the current balance.

Diana motioned we accept the treasurer's balance as recorded. Patty Adolfs seconded the motion. Motion carried.

- **Old Business:**

- Certification Committee Update
- No updates at this time.
- Competency Based/Evidence Based Curriculum Committee Update
- No updated at this time.
- Talent Portfolio Committee Update
- No updates at this time.
- New Executive Board – 6 votes

Margo Hazelman, Chair
Patty Adolfs, Co-Chair
Cindy Philip, Secretary
Chris Eaton, Treasurer

- **Tour**
- **Lunch 11:30**
- **New Business:**
 - Meeting locations for next year?
 - Will wait for availability from Chris
 - Volunteers
 - Number of meetings for next year
 - Diana motioned to make a purchase for a Zoom annual membership for next year to allow meeting remotely and recording of meetings. Cindy Philip seconded. Motion carried.
 - Goals for next year
 - Same/continue?
 - Discussion around setting outcomes for goals. More direction is needed from the CEPD on how to determine these outcomes.
 - Board Meeting - July
 - Board members will determine meeting details.
- **Upcoming:**
 - Next Meeting – To Be Determined after July Board Meeting