



## **CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN**

### **Minutes**

**March 20, 2019**  
**9:00 a.m. – 2:30 p.m.**

Ingham ISD – Wilson Talent Center  
Mason, MI

**Attendance: Margo Hazelman, Bill Saunders, Cindy Philip, Patty Adolfs, Dan Draper, Jamie Scappaticci**

- **8:45-9:00 a.m. Member networking/refreshments**
- **Review/revisions of today's agenda, Margo Hazelman**
- **Standing Reports:**
  - Secretary's report, previous meeting minutes, Diana Allard
    - Cindy motioned to approve, Jamie seconded the motion. Motion passed.
  - Treasurer's report, Chris Eaton
    - Balance: \$9,949.57
    - Invoices for members are posted in the shared drive - please print and pay if you have not already.
    - Cindy motioned to approve, Dan seconded the motion. Motion passed.
  - Office of Career and Technical Education Update
    - No updates at this time. Margo will reach out to Dept. of Ed re: new contact for CCDA.
    - Discussion of TRAC audit season.
      - Audits take place based on a point system - as needed
    - Discussion of State Assessments
      - Who needs to test since assessments are going away?
    - Discussion of Certifications vs. Assessments
      - How can students meet requirements? Age? Work Experience?
      - Do all programs have relevant certifications?
      - How do you choose your assessment when there is a program with a lot of assessment options?
      - Will certifications be phased in?
    - MEMCA Certifications
      - Is there value in this? Dan prints it and gives it to the students, but it is not industry recognized. It's basically used for HS graduation.

- **Old Business:**

- Certification Committee Update – Cindy Philip/Kathy Dardas
  - still working on updating the CEPD Assessment list.
  - Cindy will be working with her teachers in April to update VB Tech assessment info at that time.
- Competency Based/Evidence Based Curriculum Committee Update – Ben Murray
  - Dan provided an update. Committee is looking to get info from other schools around the state and using that as a starting point for ideas.
- Talent Portfolio Committee Update– Patty Adolfs
  - Dan shared a document with the committee for the talent portfolio.
  - They plan to work on a portfolio sample timeline and activities spreadsheet.
    - Info was pulled from a variety of resources in order to make sure they had everything that was required.
    - Looking for examples of what people could use to fulfill the requirements.
  - Margo shared that examples would be helpful.
  - Patty shared that this would be good information to include on the CCDA website and expressed the need to have a disclaimer that resources are a guide.
  - Bill shared a TEC Talent Portfolio folder with a variety of examples and resources re: talent portfolios.
  - Margo is looking for Ottawa’s skills for success rubric.
- Marshall Plan Updates
  - Jackson got in the first round. Money will be used for communication and marketing in the short term in order to connect with community partners. Currently more focused on the plan and the details in the community.
- 61B Funding
  - Is it staying or going in the budget? No news at this point.
- Tech tip of the day
  - hold down Shift Z and right click while in Google allows you to add the same document to 2 different locations.
- Jamie is attending the MASSP training on career school improvement. She will report back on the information from that training at the next CCDA meeting.
- Wednesday, June 19 is the last meeting of the year - confirming location
  - Oakland - Clarkston, MI - address will be coming later from Patty.
- No meeting in April.
- May meeting is at Van Buren Tech
  - 250 South St., Lawrence MI 49064

- **Lunch 11:30**

- **New Business:**

- SCECHS for CCDA meetings?
    - Margo is going to work on this for next year 2019-2020 and will submit by the end of June.
  - EdCon -Traverse City, thru MASSP
  - Putting resources on the CCDA website for the Talent Portfolio and other discussion about website updates:
    - Fits our vision
    - Putting samples under the resource tab or adding a new button for EDP support or Talent Portfolio resources.
    - Should we add links to conferences that are available?
    - Do we add social media accounts?
    - Decision was made to make some changes and updates to the CCDA website.
  - Discussion of nominations will take place at the May meeting.
  - Joanne from MI Dept of Ed responded and let us know that there is not a new hire to replace Denise Teague. She offered to attend a future meeting if needed.
  - Committee work
- Cindy motions to adjourn and Dan seconds the motion. Motions passed.

- **Next meeting:**

- Wednesday, May 15, 2019 at Van Buren Tech