



CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

Minutes

October 17, 2018
9:00 a.m. – 2:30 p.m.

Bay Arenac ISD Career Center
4155 Monitor Rd, Bay City, MI 48706

Attendance: Margo Hazelman, Chris Eaton, Cindy Philip, Bill Saunders, Kathy Dardas, Ashley Reisbig, Randy Sowles, Patty Adolfs, Jamie Scappaticci, Wendy Smith. Teleconferenced in: Denise Teague and Dan Draper

- **8:45-9:00 a.m. Member networking/refreshments**

- **Review/revisions of today's agenda, Margo Hazelman**

- **Standing Reports:**
 - Secretary's report, previous meeting minutes (September), Diana Allard
 - Motion to approve, Dan Draper. Seconded by Cindy Philip. Minutes passed.
 - Treasurer's report, Chris Eaton
 - Invoices will be out at the next meeting.
 - Office of Career and Technical Education Update, Denise Teague
 - Notifications of Marshall Plan should be sent out. 90 applications submitted and scored. 49-50 were approved to move on to step 2. New X107's are out with last years data with funding and completer information. They are working on Perkins 5 still.
 - Dan asked about whether there was a set number of accepted applications that the state is looking for? Or is it based on merit and funding? Denise responded that it was based on merit. Those that didn't make it thru this first round can re-apply for the second round. There is still a discussion about the buckets of money.
 - Discussion about new teacher conference. Ashley shared that they changed the model to be roundtable discussions rather than direct presentations.
 - Denise encouraged everyone to go to the fall update. There should be a lot of good conversation at that meeting.

- **Old Business:**
 - Career Ed Conference, Margo Hazelman
 - Discussion about whether we will present and we agreed that we will not present this year.

- **New Business:**
 - Goals for this year:
 - Certification - Diana will chair
 - Start collecting and determine where we want to go with this? Research?
 - Competency Based/Evidence Based Curriculum - Ben will chair

- Traverse Bay resources - collecting, finding info and determining a focus.
 - Who's doing what? What's working? What's not working? Where is it going? Are we seeing these ideas being incorporated into the Marshall Plan?
- Talent Portfolio - Patty will chair
 - Dan Shared that MASSP weblines contained an article about how the new EDP process is going to change. December 24th is when the new law takes effect. New Requirements:
 1. Any 7th grade student that completes an EDP after Dec. 24th will have to complete a talent portfolio.
 2. HS can review and revise EDP's each year as appropriate.
 3. Advising students how to fulfill curriculum requirements thru CTE.
 4. Providing info on careers and current projected job openings.
 5. Providing students opps to explore careers they are interested in.
 6. Providing opps to develop and revise a talent portfolio.
 - a. Record of pupils experiences: job shadow, field trips...
 - b. Any proficiencies or certifications from 7-12 grade must be recorded.
 - Jackson ISD requires at a minimum for Talent Portfolio: Cover Letter, Resume, Example of work or Certification and completing a paper job application.
 - Margo shared that they are doing something similar to Jackson, but also include references.
 - Discussion of using Weebly and Wix for a Portfolio hub for students.
 - Cindy shared pretend student portfolio used in her class.
 - <http://pretendstudent.weebly.com/> (password: hospitality)
- Members for committees
 - Certifications: Diana, Margo, Cindy, and Kathy
 - Competency Based: Ben, Chris, Dan and Randy
 - Talent Portfolio: Patty, Ashley, Jaime and Bill
- Early College – early exit
 - Margo: A student took extra classes over the summer (that she paid for herself) and will have an associates at the end of semester 1. Student wants to continue at Davenport, but if she is exited early then tuition price goes up. Has anyone finished early? Did you exit them early? And did it affect FTE?
 - Chris: In CETIS when you have a student that doesn't get a 70% or higher in a particular segment, how do you change it? Margo: subsection them 2nd semester so they can earn them during the 2nd semester. Dan: recaptured in a different marking period. The nature of the marking period content allows student to recapture the lost segment. It's a CTEIS nightmare because each class has 6 subclasses. And CTEIS only allows sub sectioning 4 times. Chris: They have a data technician for IS.
 - Chris: Cyber program with a sub teacher. Sub has 1st and 2nd year students in the same class. Sub's name is Mark Dodak mdodak@inghamisd.org He is in need of some 2nd year curriculum support if Cyber teachers can reach out to him.

- **Tour of Center**

- **Lunch 11:30**

- **Assessments**
 - Allowing CNA to be taken in place of the Precision exam.
 - TIP sheets are still in the process of being updated.
 - Assessment Website is on CCDA website under resources.
 - Looks like assessments will continue for the next 2 years and then they will transition to certifications, but there are many logistical issues for that.
 - Accounting Assessment is now the basic rather than the advanced. (3 hr test)
 - Patty will share Assessment minutes in the CCDA folder.
- **Site Visits**
 - Conversation about whether we should create site visit opportunities for teachers around the state. Maybe create visits by pathway rather than program.
 - Discussed running it by the CEPD's at the January meeting.
 - Spend time at the next meeting developing a proposal re: site visits for the CEPD's
- Randy asked: Can an OJT paid student also take a dual-enrollment class? Discussion about the amount of time and commitment that is involved.
- Chris Eaton motioned to adjourn the meeting, Cindy Philip seconded the motion. Meeting adjourned.
- Committees met to discuss focus of assigned goal.
- **Next meeting:**
 - Wednesday, November 14, 2018 – Ingham ISD - TEC 302 Mason, MI