



## **CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN Minutes**

**November 16, 2016 - 9:00 a.m. – 2:30 p.m.**

Genesee GCI, 5081 Torrey Rd, Flint, MI 48507

**In attendance: Margo Hazelman, Lindsay Pulsipher, Chris Eaton, Diana Allard, Tim Staffen, Nicole Lord, Denise Teague, Ginger Mason, Wendy Smith, Dan Draper, Patty Adolfs, Jenny Heath, Lori Johnson**

- **8:45-9:00 a.m. Member networking/refreshments**
- **Review/revisions of today's agenda, Margo Hazelman**
- **Standing Reports:**
  - Secretary's report, Lindsay Pulsipher
    - Accepted as amended - Moved: Diana Allard Second: Tim Staffen
  - Treasurer's report, Chris Eaton
    - Paid Weebly for 2 years
    - Paid Tiger Tech for 3 years
  - Office of Career and Technical Education Update, Denise Teague
    - Perkins 5 - passed in the house,
      - Sitting in Senate
      - Bill can be read as it is now, but will change as the Senate works on it.
      - CPIs will most likely change
      - Main focuses:
        - focused on dual enrollment & programs of study that focuses on including it
        - Certificates that are valuable.
    - The new Review & Revision of standards - called STEP (Standards in Technical Education Project)
      - Denise requested CCDA continue to work in partnership with OCTE to keep standards for CTE current and help facilitate emerging CIP code areas.
        - That role will be redefined and more information will be forthcoming
        - OCTE mandated by law to expedite process for emerging CIP codes (current Michigan policy)
      - Segmenting in Dec for Health Science (all 4 CIP codes) - by invitation only.
- **Old Business:**
  - Career Ed Conference, Tim Staffen
    - slide show for conference
    - Project Based Learning (PBL)
    - If you have any ideas or samples for Project Based Learning, please send them to Tim to include in the presentation
    - the difference between having projects and using project-based learning.
  - Career Ed Conference – vendor table

- Motion to accept a table at CEC if it is free. Moved: Nicole Lord Second: Tim Staffen - Approved
- Motion to share the table with MACTEC Moved: Ginger Mason Second: Jenny Heath
- Motion to spend up to \$400 on silicone wallet for cell phone to give away: Moved: Diana Allard, Second: Ginger Mason - approved
- If the table has to be manned, there will be a doodle with time slots
- We will have a brochure designed and printed - Jenny Heath will work with Margo and Chris on content
- o Update CIP self-review best practices on the web page
  - Fix format on all CIP pages
  - C-01
    - in directions - if you have a middle name or maiden name on our certificate, add it to first or last name
    - replace teacher cert requirements to newest document
  - C-02
    - updated examples
    - evidence within last 5 years of program-specific and instruction specific PD
      - o agenda
      - o college transcript
      - o CIP specific agenda or registration
      - o instructional PD
      - o certificate of completion
    - DPPD form
    - clarify that this does not automatically put it into MOECS
  - C-13
    - Room arrangement is accessible
      - o photo of adjustable work station
      - o photo of classroom/ lab layouts
    - Bias Free environment, curriculum, and materials
      - o CENGAGE non-bias statement
      - o photos of classroom displays
    - Program recruitment
      - o Non-trad list
      - o CIP-specific brochures with non-discrimination
      - o program applications and prereqs
      - o policy/procedure for enrolling students in CTE programs
  - C-16
    - upload samples
    - link to statewide agreement
- o Math alignment – what is left/what do we want to do this year
  - everything that is done is on the website
  - Health - not until it's done with revision
  - TV/Radio - people don't give math for it
  - woodworking, aviation, medium & heavy truck, Ag (a few different),
- o Work with MACTEC in creating ELA alignment – follow up from meeting
  - Instead of alignments, work on projects or lesson plans that can be built in the class.
  - At MACTEC - MDE rep talked about granting the credits based on the number of standards students were proficient in, regardless of the number of ELA classes they took.
  - They are willing to work with CCDA

- **Lunch 12:00**
- **New Business**
  - SENSE test changes
  - Evaluations -
    - Teachers - 5D+
    - Support Staff - Stages, 5D+
    - Counselors - ASKA
  - Discussion about academic credit and how they might be transcribed
    - [www.michigan.gov/highschool](http://www.michigan.gov/highschool)
    - [http://www.michigan.gov/documents/mde/Complete\\_MMC\\_FAQ\\_August\\_2014\\_46732\\_3\\_7.pdf](http://www.michigan.gov/documents/mde/Complete_MMC_FAQ_August_2014_46732_3_7.pdf) - see page 3
- **Meeting adjourned 2:25PM Motion: Diana Allard, Second: Chris Eaton**
- **Next meeting:** Wednesday, December 14, 2016 – Calhoun Area Career Center, 475 E Roosevelt Ave, Battle Creek, MI 49017