



## CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

### Minutes

August 5, 2020

9:00 a.m. – 12:00 p.m.

Virtual WebEx Meeting

WebEx: See Calendar Invite to Join the Meeting

- **8:45-9:00 a.m. Member login/setup**

Cindy Philip, Patty Adolfs, Dan Draper, Celena Mills OCTE, Cindy Goss, Codie Lakin, Kathy Dardas, Jason Carlisle, Margo Hazelman, Bill Saunders.

- **2020-2021 Project [Competency Based Training Videos and Resources](#) Celena Mills**

Summary of Project - Career Pathways Grant developed in order to do some curriculum work to prepare for Perkins V. Currently looking at 7-8 CIP codes. [See July minutes for the CIP codes.](#) For Perkins V we will be moving from standards to competencies that will align to credentials. Another change is the transition from segments to courses. The final change is moving from Articulation Agreements to Credit Agreements. CCDA is being asked by OCTE to create competencies for career ready practices for all programs.

Timeline for the project: There may be some leniency, but the sooner the better.

- Phase 1: Standards to Competencies and Credentials - completed by November 2020
- Phase 2: Academic Credit Alignment - completed by March 2021
- Phase 3: Post-Secondary Credit Agreements - completed by May 2021

Our goal would be to complete by February, 2020 if possible to give time for teachers to work with the materials. Celena will ask Dr. Pyles if he has progress deadlines in mind. CCDA will share updates with OCTE as we move through the project.

Celena gave a brief overview of each of the presentations. For specific details and scripts, please see the presentations below.

- [1 Career Pathways Project Overview Final \(002\)](#)
- [2 Creating Competencies for CTE Final](#)
- [3 Writing Competencies Final](#)
- Glossary of Terms from Celena (will insert link later after it is shared)
- Resources
  - MDE OCTE
    - [Pathways Grant Flow Chart](#)
    - [Perkins Mindset Change 3](#)
    - [Michigan Competency Based Education Efforts](#)
    - [Framework for Proficiency Based Learning Graphic](#)
  - Career Ready Practices - CareerTech.org

- [Overarching Statements](#)
- [Career Ready Practice Individual Descriptions PDF](#)
- Jackson
  - [Jackson County Employability PACT Interview Rubric](#)
  - [P.A.C.T. Rubric](#)
  - [PACT Timeline](#)
- Oakland
  -

- **Review/revisions of today's agenda, Patty Adolfs**

- **Standing Reports:**

- Secretary's report, previous meeting [minutes \(May\)](#), Cindy Philip
  - Margo motions to approve. Dan seconds.
- Treasurer's report, (no membership dues for 20-21 announcement), Chris Eaton
  - [Last Report from January 2020](#). This report approved in prior meeting.
- Office of Career and Technical Education Update, Celena Mills
  - 2 people leaving OCTE
    - Dana CTE director for Detroit Public Schools - not yet been replaced
      - her duties are being redistributed.
    - Joanne Mahoney is retiring - last day is 8/7
      - redistribution of work has not been decided yet.
  - State is currently in a hiring freeze.
  - OCTE is currently working on a lot of guidance documents and updating out of date materials. (advisory tool kit, new CTE teacher tool kit, new resources) Mark Forbush is spearheading this project.
  - CIP-self review will move to GEMS. They are working on tutorials for this change.
    - Trial runs have begun. New CIP-self review should be released soon. Date not yet decided.
  - Celena working on EDP guidance and [WBL](#) guidance documents. They will also be updating the website.
    - [WBL Continuum Final Document](#)
  - CTE delivery options committee is in the process of beginning
    - Looking at delivery options for future state approved programs.
      - Academic and Technical Learning
      - Hands on lab experience
      - WBL
      - CTSO / Co-curricular program opportunities
    - Currently no programs that are approved to be 100% virtual.
    - Committee will be co-chaired by Tom and Celena.
    - 3 models of focus
      - Distance Learning
      - 5-O-D: Virtual learning / Hybrid
      - 5-O-C: Cyber Schools (biggest challenge for CTE)
    - Committee plans to start work in September.

- **Old Business:**

- Funds Discussion
  - ACTE Vision - Appears it is a go? <https://www.careertechvision.com/>
  - Can you travel? Substitutes?
    - Currently seems like most have restrictions.
  - Other ideas from prior meetings
    - Webinars
    - Do we help offset some of the expenses for a New Teacher Academy?
    - Offer a PD session - guest speaker ½ day and collaboration second ½ of the day.
      - breakout sessions: instructional management
    - Could we do a survey to find out common PD days? When would you like to come? What are the biggest challenges to teachers? What are barriers for administrators in supporting teachers? Popular PD topics (classroom management, instructional strategies, how to write a lesson plan, discipline/engagement, time management, paper management, building classroom culture, how far respect can go, trauma, grading).
      - Do we provide sessions based on content vs. cip?
      - Do we provide mini webinar sessions? Do it in person first year, but then transition to online pd?
      - We need to look at CLNA data to find some answers.
    - Provide space and facilitators for CTE teachers to meet with their CIP code or pathway teachers.
    - Moving forward could we offer sessions at CTE conference.
    - **How to be a virtual teacher webinar?**
      - Trevor Muir is a great presenter - maybe he would have a presentation on virtual etiquette.
      - Samba Live offers products for webinars - might be worth a phone call. There will be a sales pitch - heads up
  - Patty will get some pricing information and then report back.

- **Break 10 Minutes**

- **New Business:**

- 2020-2021 Meetings – Format, [Calendar Document](#), [Membership Draft](#)
- Committees Canceled
  - Certification Committee Update
  - Competency Based/Evidence Based Curriculum Committee Update
  - Talent Portfolio Committee Update
- Goals for the year
  - Career Ready Practices Competency Development
- COVID-19 Standing Item
  - Return to School Plans
    - Discussion of options being presented.
    - Remote Learning option - [Cengage MindTap](#)
- SCECHs for meetings this year
  - still in process / waiting for some information
- Celena Questions - OCTE Staffing
  - Tom will take Arts

- Celenataking Transportation
- CEPD update
  - No update at this time. Waiting to hear from CEPDs.
- OS Career Readiness Conference – **March 23, 2021** - Likely it will be Virtual – SCECHs Will be available - Patty
- Roundtable
  - nothing at this time.
- Other

- **Next meeting:**

- **Thursday, October 8, 2020** Wilson Talent Center **if in-person is allowed** WebEx will be available regardless of location
- Dan motions to dismiss. Margo seconds. Meeting adjourned @ 12:09 pm.