



## CAREER CURRICULUM DEVELOPMENT ASSOCIATION OF MICHIGAN

### Minutes

**January 17, 2018**

**9:00 a.m. – 2:30 p.m.**

Clinton County RESA  
1013 Old U.S. 27 Suite A  
St Johns, MI 48879

**Attendance:** Margo Hazelman, Tim Staffen, Diana Allard, Chris Eaton, Cindy Phillip, Dan Draper, Ben Murray, Patty Adolfs, Jamie Scappaticci

**Virtual Attendance:** Ginger Mason

- **8:45-9:00 a.m. Member networking/refreshments**
- **Review/revisions of today's agenda, Margo Hazelman**
- **Standing Reports:**
  - Secretary's report, previous meeting minutes, Diana Allard
    - Tim Staffen motioned we accept, Chris Eaton seconded
    - Motion accepted
  - Treasurer's report, Chris Eaton
    - Diana Allard motioned we accept the treasurer's report
    - Tim seconded the motion
    - Motion accepted
  - Office of Career and Technical Education Update, Denise Teague
    - None at this time
- **Old Business:**
  - Career Ed Conference update, Tim Staffen
    - Group has met twice virtually
    - Have too much content at this point
  - Swag for Career Conference update, Chris Eaton
    - Swag is ready to go
  - Math Alignment, Diana Allard/Margo Hazelman
    - March 6, 2018 GCI
    - Still need instructors
    - We are looking for public safety and drafting teachers
    - Margo and Patty will create the alignment documents
  - Michigan Career Pathway Alliance updates?, Patty Adolfs and Kathleen Szuminski
  - Patty shared an email with links to updates for recommendations

- Assessing Soft Skills updates?, Tim Staffen and Wendy Smith
- No update at this time
- The group is looking for best practices
- Tim shared his experience using cteonline.org with his teachers for lesson planning ideas
- Tim mentioned that we could send out an informational piece regarding ideas and resources for teachers - maybe OCTE could forward to listservs
- Maybe CEPD would send it out also

- **Lunch 11:30**

- **New Business**

- Academic Update from January 10<sup>th</sup> – Jenny Heath/Diana Allard
  - Diana gave an update from the MMC meeting
- Mark is asking for discussion regarding communicating with the CEPD on work that is being done
- Tim suggested the executive boards meet to share goals and work
- Another idea was to share minutes
- Chris shared an email from Deb Ryan regarding teacher certification
- Ideas were shared regarding what was happening for CTE Awareness in February
  - Bring your parent to school week
  - Social media
  - Fast facts
  - K-12 spotlights
  - Job sharing information
- PD Ideas were shared
  - cteteacheronline.org
  - Whole Student - Whole Community
  - Trauma support - how to deal with trauma
  - First to Know
  - Teachers teaching Teachers - Using teachers to share best practices
  - Adam Manley - What is in a grade?
  - Rubrics - expectations
  - Unconferences
  - Talent Portfolio for .5 English credit
  - Learning Hacks - writing strategies to help with SAT
    - Apostrophe's Rock
    - Murder Mystery
- Math/English Consultant Use
  - Math/English consultants providing PD for local CTE instructors to help with the integrated academic options
  - More coaching with teachers in instructional methods
  - Ability to teach college course work
  - Science and Math endorsements

- **Next meeting:**

Wednesday, February 21, 2018 – Livingston ESA 1425 W. Grand River Ave. Howell, MI 48843